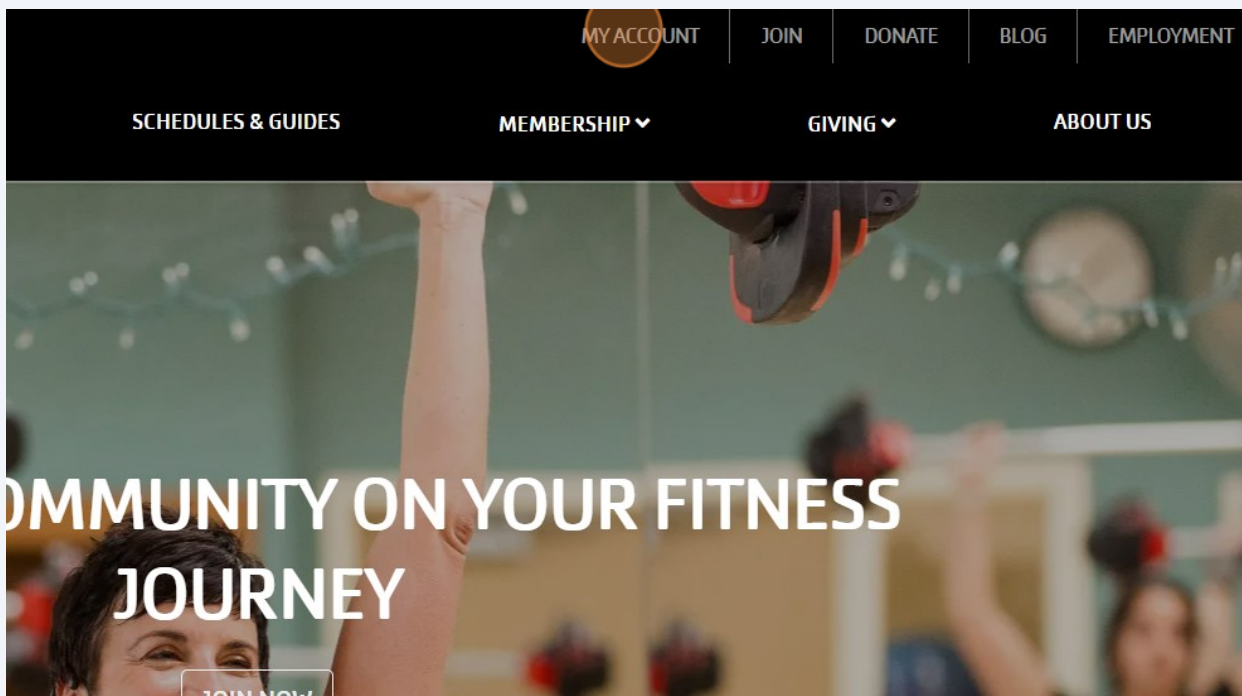


# Reserving a Group Exercise Class on a Computer

1 Navigate to <https://bcfymca.org/>

2 Click "MY ACCOUNT" in the upper right hand corner of the website header



3

Enter your information into the "Email or Phone Number" field and click "SUBMIT" (this is the same login information you use to login to the mobile app).

The screenshot shows a web page with a header 'Programs' on the right. The main content area is titled 'Login or find your account' and includes the text 'Not sure if you have an account? Enter your email or phone number to get started!'. Below this is a text input field labeled 'Email or Phone Number' containing the text 'NSasala'. An orange circle highlights the end of the input field. Below the input field is a blue button labeled 'SUBMIT'. At the bottom of the main content area is a link 'Browse for Programs'. At the very bottom of the page is a footer: 'Have questions or need assistance? Send an email to membership@bcfvmca.org! To unlock your account, call your local Y. Rose'.

4

Enter your password and click "LOGIN"

The screenshot shows a web page with a header 'Guest' on the left and 'Prc' on the right. The main content area is titled 'Enter your password' and includes the text 'Password' above a password input field containing seven dots. Below the input field is a checkbox labeled 'Keep me logged in'. Below the checkbox is a link 'Try another email address or phone'. Below the link is a dark blue button labeled 'LOGIN'. An orange circle highlights the left side of the 'LOGIN' button. Below the button is a link 'Forgot your password?'. At the bottom of the main content area is a link 'Browse for Programs'. At the very bottom of the page is a footer: 'Have questions or need assistance? Send an email to membership@bcfymca.org! To unlock your account, call your local Y. Rose 452-9122. Butler YMCA: (724) 287-4733.'.

5 On the account dashboard page, click "Group Ex"

### Butler County Family YMCA

Dashboard **Group Ex** Activities Account

ADD AUTHORIZED PICKUP PAY MY BALANCE MAKE A DONATION

**Visits** [VIEW ALL](#)

02/02/24	0	1
Last Check-in	This Month	Last Month

**Branch Capacity** [VIEW ALL](#)

9% 158/1754 Members currently checked in

6 Find the class you'd like to reserve and click "RESERVE"

<b>Rose E. Schneider Family YMCA</b> Warm Water Pool	10:00 AM - 11:00 AM	Karin Summers <a href="#">See More</a>	<a href="#">WAITLIST</a> 8 of 10 open
<b>Rose E. Schneider Family YMCA</b> Studio B	10:15 AM - 10:45 AM	Judith Ellis <a href="#">See More</a>	<a href="#">RESERVE</a> 17 of 20 open
<b>Rose E. Schneider Family YMCA</b> Studio A	10:15 AM - 11:15 AM	Cheryl Nehr <a href="#">See More</a>	<a href="#">RESERVE</a> 17 of 30 open
<b>Rose E. Schneider Family YMCA</b> Strength&Conditioning (downstairs)	10:45 AM - 11:15 AM	Sarah Brelowski <a href="#">See More</a>	<a href="#">RESERVE</a> 1 of 10 open
<b>Rose E. Schneider Family YMCA</b>	11:30 AM - 12:15 PM	Kelly Riddle <a href="#">See More</a>	<a href="#">RESERVE</a>

7

Check the box field for any family members you'd like to reserve a spot

 Nick Sasala

**Zumba**

Rose E. Schneider Family YMCA

Zumba | Studio A

Mon, 25th March - 1 hour

10:15 AM - 11:15 AM

17 of 30 open

Select Group Members for Reservation

Nick Sasala

Jenna Sasala

Lucy Sasala

Have questions or need assistance? Send an email to [membership@bcfymca.org](mailto:membership@bcfymca.org)! To u  
452-9122. Butler YMCA: (724) 287-

8

Click "RESERVE"

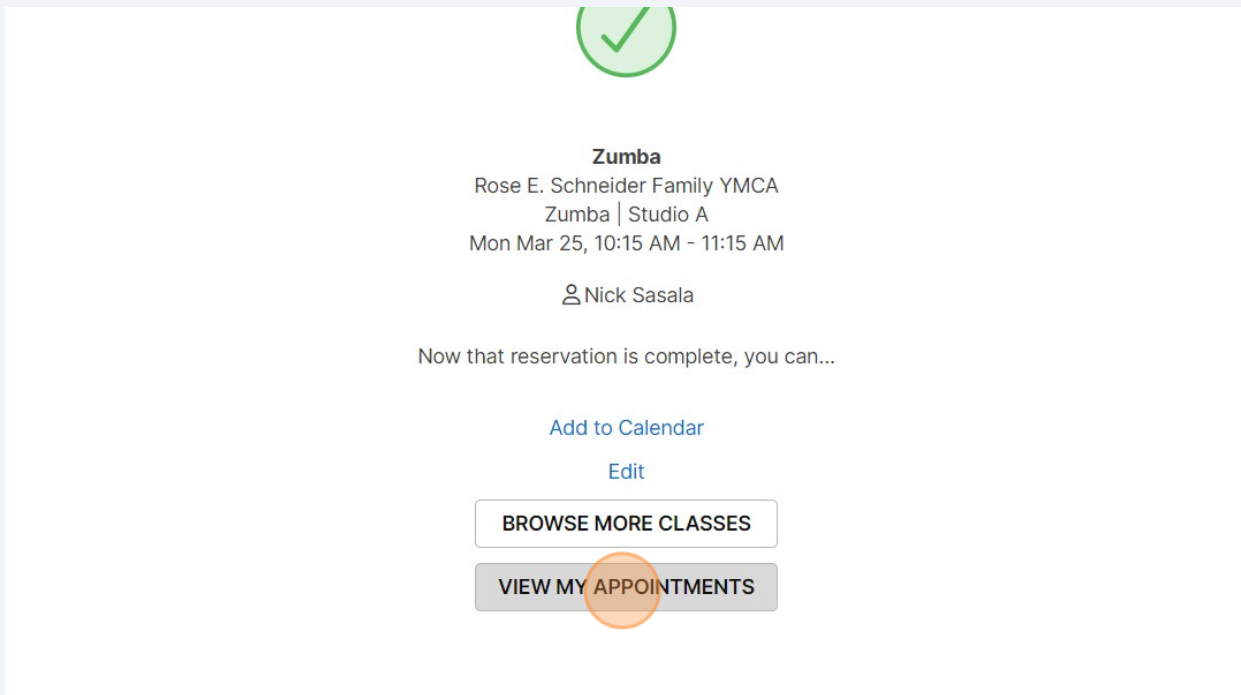
BACK

RESERVE

membership@bcfymca.org! To unlock your account, call your local Y. Rose YMCA: (724)  
122. Butler YMCA: (724) 287-4733.

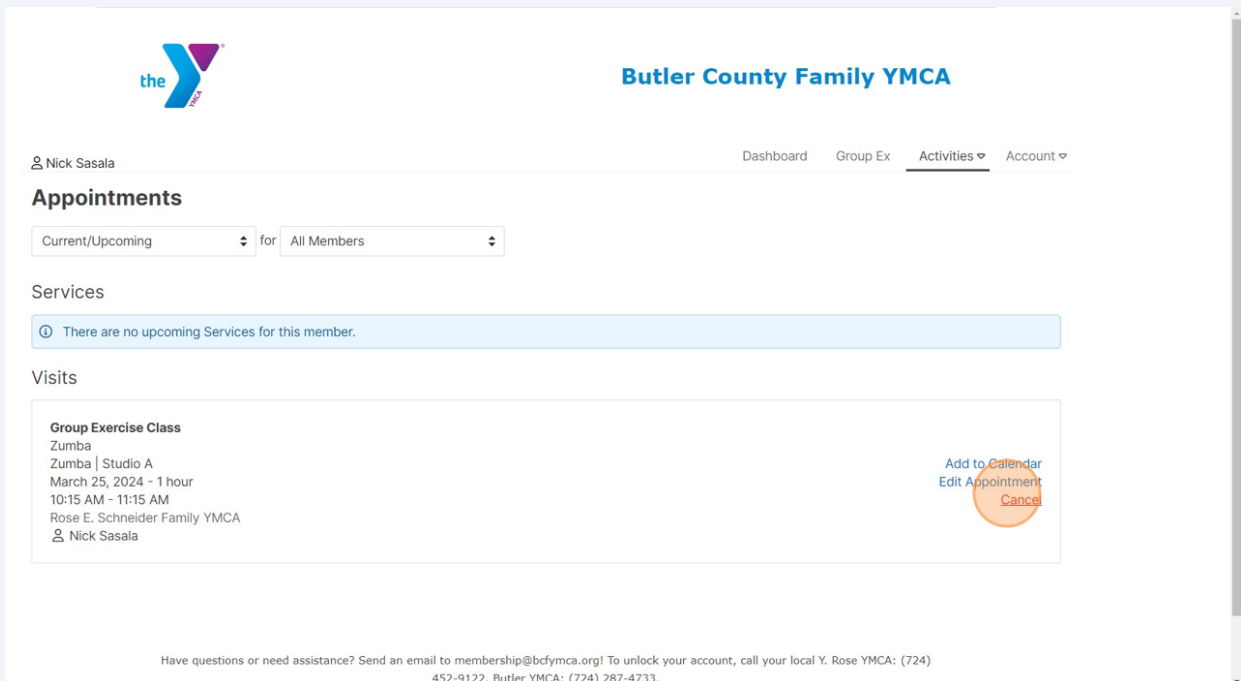
9

On the confirmation page, you can click "VIEW MY APPOINTMENTS" to see other classes you reserved or cancel a reservation



10

To cancel a class, find the class in your appointments and click "Cancel"



11

Confirm your cancelation by clicking "YES, CANCEL IT"

Are you sure you want to cancel this appointment?

**Exercise Class**

| Studio A  
25, 2024 - 1 hour  
M - 11:15 AM  
Schneider Family YMCA  
Sasala

NO, KEEP IT

YES, CANCEL IT

Add to Calendar  
Edit Appointment  
Cancel

Need help? Send an email to [membership@bcfymca.org](mailto:membership@bcfymca.org)! To unlock your account, call your local Y. Rose YMCA: (724)